

Technology Learning Solutions



Leashership Solutions



Bursary Solutions



Skills Programme Solutions



Apprenticeships and Operator Training



Short Course Solutions



Technological Learning Solutions

Sales 101: Appointment Making
 The 5 Big Marketing Mistakes
 Online Marketing 101
 Competitive Selling
 Think Before You Click
 Workplace Safety: Active Shooter
 Mastering Access 2019
 Mastering Excel 2019
 Mastering Excel 2019 - Basics
 Mastering Excel 2019 - Intermediate
 Mastering Excel 2019 - Advanced
 Mastering Powerpoint 2019
 Mastering Word 2019
 Mastering Word 2019 - Basics
 Mastering Word 2019 - Intermediate
 Mastering Word 2019 - Advanced
 What's New In Outlook 2019
 What's New In Word 2019
 What's New In Excel 2019
 What's New In Powerpoint 2019
 Mastering Access 2016 - Basics
 Mastering Access 2016 - Intermediate
 Mastering Access 2016 - Advanced
 Mastering Excel 2016
 Mastering Excel 2016 - Basics
 Mastering Excel 2016 - Intermediate
 Mastering Excel 2016 - Advanced
 Mastering Onenote 2016
 Mastering Outlook 2016
 Mastering Outlook 2016 - Basics
 Mastering Outlook 2016 - Advanced
 Mastering Powerpoint 2016
 Mastering Word 2016
 Mastering Word 2016 - Basics
 Mastering Word 2016 - Intermediate

Mastering Word 2016 - Advanced
 Mastering Office 365
 Mastering Microsoft Teams
 Diversity and Inclusion
 Microsoft Forms Essentials
 Microsoft Teams Essentials
 Microsoft To-do Essentials
 Office 365 Essentials
 Office 365 Groups Essentials
 Office 365 Planner Essentials
 Onedrive Essentials
 Skype for Business Essentials
 Sharepoint Online Basics
 Sharepoint Online Essentials
 Excel: Data Analysis with Pivot Tables
 Excel: Creating Dashboards
 Excel: Intro to Powerpivot
 Excel for Mac Basics
 Excel for Project Management
 Excel Power Functions
 Excel Add-ins for Power Users
 Microsoft Sway Essentials
 Outlook Online Essentials
 Windows 10/8.1 Essentials
 Secrets of the Office Guru
 Power Bi Essentials
 Sharepoint for Site Owners
 Sharepoint for Site Administration
 Mastering Quickbooks Online (2018)
 Mastering Quickbooks Desktop (2018)
 Awkward at The Office: Employee Edition
 Intro To HIPAA For CES
 Awkward at the Office: Supervisor Edition
 New Manager Starter Kit
 Stronger Together

Get It Done: Sharing Calendars
 Get It Done: Managing Emails
 Designing Beautiful Documents
 Writing in Plain Language
 Writing Tune Up – Formal Style
 Entrepreneuring: Keys to Business Success
 Secrets of the Web
 Keys to Excellence
 The Science of Personal Productivity
 Blind Spots
 Motivational Ethics
 Power-up Powerpoint (Presentation Skills)
 Advanced Quickbooks (2016)
 Storytelling In Business
 Persuasion: The Art of Communication
 Business Finance 101
 Time Management Basics
 Increase your Listening Power
 G-suite Essentials
 Gmail Essentials (2015)
 Adobe Acrobat DC Essentials
 Project Management Fundamentals
 Mastering Microsoft Project Part 1: Creating A Project
 Mastering Microsoft Project Part 2: Managing A Project
 Whatsnew in Adobe CC 2015 - Multimedia
 Sql for Non-technical Users
 Slack Essentials
 Salesforce 101
 Mastering Google Drive
 Intro to HIPAA for BAS
 Intro to HIPAA For MSPS
 Creating Word Templates
 Power Up Powerpoint
 Emotional Intelligence
 Brain Bites - Using Windows 10

Our Core Values



VALUE
CENTRICITY



HUMILITY



HUMAN
TOUCH



QHUBEKA
ADVANCEMENT



SOLUTIONS
DRIVEN

Contact Details

+ 27 83 407 4894
 Jared@qhuconsult.co.za
 www.qhuconsult.co.za